



## **Estimator: Full Time**

The ideal candidate will have previous experience in construction estimating, be organized, motivated, detail-oriented and driven. The construction estimator will perform cost estimates on construction projects using a variety of factors. The estimates can be made on commercial, industrial or municipal building projects.

The construction estimator will use expertise gleaned from working in the industry along with construction plans to estimate necessary expenditures and devise a budget.

### **Essential Duties and Responsibilities of a Construction Estimator**

- Prepares bids and cost estimates that address every part of a building project.
- Makes sure that all cost estimates submitted by subcontractors are accurate.
- Estimates the cost of equipment needed for a job.

### **Required Knowledge, Skills and Abilities**

- Must have strong math and science skills.
- Must be detail oriented.
- Excellent analytical and critical thinking skills.
- Knowledge of how to read and comprehend blueprints.
- Knowledge of the complex workings of building construction.
- Good interpersonal skills.
- Excellent written and verbal communication skills.
- Must be able to work effectively as a member of a team.
- Must have strong computer skills, especially knowledge of spread sheets.

### **Education and Experience**

- BS Degree in Architectural Engineering, Construction Management, or equal field experience.
- Minimum of 6 years' commercial construction experience with minimum of 5 years of estimating experience.

Submit resumes to Craig Liffner at: [cliffner@sullivanconstruction.com](mailto:cliffner@sullivanconstruction.com)